



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
Success Program

**The Board of Education will meet with
Student Representatives at 6:00 p.m.**

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

**BOARD OF EDUCATION
REGULAR MEETING
AGENDA
March 17, 2015**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

	<u>Page #</u>
A. OPENING PROCEDURES – 7:00 p.m.	5
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
B. REPORTS AND PRESENTATIONS	6
1. Superintendent's Report	
1.1. Developer Fees and Collection Report	7
1.2. Use of Facilities Report	8
1.3. Enrollment Report	9
1.4. Schedule of Upcoming Events	10
2. Spotlight: Carlton Hills School Presentation	11
3. Spotlight: Sycamore Canyon School Presentation	12
4. Transportation Department Update	13
C. PUBLIC COMMUNICATION	14
<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D. CONSENT ITEMS	15
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	

Superintendent

- 1.1. Approval of Minutes** 16
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

- 2.1. Approval/Ratification of Travel Requests** 26
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Approval/Ratification of Expenditure Warrants** 28
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of February 2015.
- 2.3. Approval/Ratification of Purchase Orders** 30
It is recommended that the Board of Education approve and ratify purchase orders for the month of February 2015 as presented in the item.
- 2.4. Acceptance of Donations** 39
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.5. Approval of Consultants and General Service Providers** 40
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.
- 2.6. Approval of Agreement with County of San Diego For Neighborhood Reinvestment Program Grant for Construction of a Grass Field at Pepper Drive School** 42
It is recommended that the Board of Education approve the agreement with the County of San Diego for a Neighborhood Reinvestment Program Grant for Construction of a Grass Field at Pepper Drive School.
- 2.7. Award of Contract to Blue Pacific Engineering & Construction for the Joint Use Grass Field Project at Pepper Drive School** 45
It is recommended that the Board of Education award a contract to Blue Pacific Engineering & Construction for the Joint Use Grass Field at Pepper Drive School for the base bid and the additive alternate for the bank slopes.

Capital Improvement Program

- 3.1. Authorization to Disseminate RFP/RFQ for Inspector of Record for Pepper Drive Admin/LRC Building Project** 47
It is recommended that the Board of Education provide authorization to seek qualifications and proposals from DSA-approved Inspectors of Record to establish a list of qualified vendors for these services.
- 3.2. Authorization for Balfour Beatty Construction, Inc. to Procure Electrical Equipment and Materials for the Pepper Drive Administration/Learning Resource Center Addition Project** 48
It is recommended that the Board of Education authorize Balfour Beatty Construction, Inc. to procure electrical equipment and materials for the Pepper Drive Administration/Learning Resource Center (LRC) Building Addition project.

Human Resource/Pupil Services

- 4.1. **Personnel, Regular** 50
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. **Approval of Short Term Positions** 52
It is recommended that the Board of Education approve the short term positions.
- 4.3. **Adoption of Resolution No. 1415-20 to Layoff/Eliminate Classified Non-Management Positions** 53
It is recommended that the Board of Education layoff/eliminate classified non-management positions.

E. DISCUSSION AND/OR ACTION ITEMS 55
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. **League Use of District Owned Fields** 56
This is an information item. Action, if any, is at the discretion of the Board.

Business Services

- 2.1. **Approval of Monthly Financial Report** 58
It is recommended that the Board of Education approve the Monthly Financial Report.

F. BOARD POLICIES AND BYLAWS 61

- 1.1. **First Reading: New Board Policy 3553.3, Unpaid Child Nutrition Accounts** 62
It is recommended that the Board of Education review the proposed Board Policy 3553.3, in a first reading.

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS 66

H. CLOSED SESSION 67

1. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
2. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
3. **Conference with Legal Counsel** – Existing Litigation (Govt. Code § 54956.9)
One (1) Case – OAH No. 2015010321

4. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*Agency Negotiator: *Karl Christensen, Assistant Superintendent*

5. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

I. RECONVENE TO PUBLIC SESSION

67

J. ADJOURNMENT

67

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for April 21, 2015, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- Burns
- Ryan
- Levens-Craig
- El-Hajj
- Fox

ITEM A. OPENING PROCEDURES

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the March 17, 2015 regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
2. Spotlight: Carlton Hills School Presentation
3. Spotlight: Sycamore Canyon School Presentation
4. Transportation Department Update

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2014-15
CUMULATIVE THROUGH MARCH 5, 2015

Residential Rate: \$1.98 per square foot over 500 - effective 6/17/12 - 5/4/14; \$2.08 per square foot - effective 5/5/14

Commercial Rate: \$0.32 per square foot - effective 6/17/12 - 5/4/14; \$0.33 per square foot - effective 5/5/14

Self Storage Rate: \$0.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	9415 Doheny Rd	08/07/14	740	\$1,539.20	CH
X		9120 Carlton Oaks Drive (Padre Dam- Canopy)	10/01/14	27,821	\$0.00	CO
X		9120 Carlton Oaks Drive (Padre Dam- New Building)	10/01/14	10,450	\$0.00	CO
	X	8605 Sandstone	10/22/14	781	\$1,624.48	CFH
	X	9537 Pryor Drive	11/19/14	2,348	\$4,883.84	PA
	X	9539 Pryor Drive	11/19/15	2,348	\$4,883.84	PA
	X	10150 Strathmore Drive	01/05/15	641	\$1,333.28	SC
X		310-320 & 330 Town Center Parkway (17 Carports)	02/11/15	17,100	\$0.00	RS
	X	10051 Beck Drive	03/03/15	686	\$1,426.88	RS
TOTAL PAGE 1					\$15,691.52	

*Additional square footage (total is over 500 square feet)

**Fee Exempt - Senior / Elder Care Facility

***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - March 17, 2015						
Group	Location	Date	Days	Time	Attendance	Fees Applied
Carlton Hills Cub Scouts (Meeting)	Multi-Purpose	2/21/15	Saturday	8:00 am - 11:00 am	25 - 50	\$106.50
Carlton Oaks Carlton Oaks School (DC Trip Info Meetings)	Multi-Purpose	2/26/15 & 3/26/15	Thursday	6:00 pm - 7:00 pm	40	
Chet F. Harritt Chet F. Harritt School (8th Grade East Coast Trip Mtg)	Classroom	2/24/15	Tuesday	5:30 pm - 7:00 pm	50	
Santee School District (Meetings)	Multi-Purpose	2/25/15 - 3/25/15	Wednesday	5:00 pm - 7:30 pm	50	
PTA (Movie Night)	Multi-Purpose	2/27/15	Friday	6:00 pm - 8:00 pm	75	
Hill Creek Rise City Church (Extra Sat. Easter Service)	Multi-Purpose, LPR, Clsrm	4/4/15	Saturday	3:00 pm - 7:00 pm	200	TBD
PRIDE Academy (Prospect Avenue) CSEA (Training)	Multi-Purpose	3/14/15	Saturday	8:00 am - 3:00 pm	15	\$71.00
Rio Seco PTSA (Mother/Son Laser Tag)	Front Lawn/Quad Area	3/15/15	Sunday	11:00 am - 5:00 pm	200	\$213.00
1-On-1 Basketball (After School Hoops)	Blacktop	4/23/15 - 6/11/15	Thursday	2:25 pm - 3:50 pm	30	\$985.00
Santee School District (Board/Superintendent Mtgs)	Multi-Purpose	7/7/15 - 8/4/15	Tuesday	4:00 pm - 10:00 pm	40	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 3/6/2015
 Month 8 Week 2
 School Week 28

SCHOOL	REGULAR ED											SPECIAL ED								Total All												
	TK	EAK 5yo	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	03/06/15	03/14/14	# Diff	% Diff	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	03/06/15	03/14/14	# Diff	% Diff	03/06/15	02/27/15	# Diff	
Cajon Park			90	101	113	117	101	119	106	118	109	974	995	-21	-2.1%	3	4	4	5	15	5	6	4	6	52	59	-7	-11.9%	1026	1025	1	
Carlton Hills	25	24	79	59	49	46	45	44	40	81	61	553	487	66	13.6%	3	3	3	3	5	2	4	6	4	33	33	0	0.0%	586	587	-1	
Carlton Oaks			72	61	89	71	97	86	95	93	98	762	800	-38	-4.8%	2	7	6	6	5	5	5	6	8	50	54	-4	-7.4%	812	810	2	
Chet F. Harritt	24	20	82	64	59	61	75	48	63	41	49	586	566	20	3.5%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	586	584	2
Hill Creek	23	19	81	71	77	72	88	77	90	91	68	757	736	21	2.9%	0	4	1	1	4	4	1	0	0	15	13	2	15.4%	772	769	3	
Pepper Drive	5		65	133	101	98	100	99	67	81	68	817	787	30	3.8%	0	0	0	0	0	0	1	5	0	6	7	-1	-14.3%	823	825	-2	
Prospect Ave	23	22	63	67	80	59	53	56	52	47	47	569	565	4	0.7%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	569	569	0
Rio Seco			87	111	111	120	81	104	107	97	116	934	944	-10	-1.1%	1	4	6	11	6	8	8	7	9	60	51	9	17.6%	994	988	6	
Sycamore Canyon		20	51	53	47	54	54	37	40	0	0	356	362	-6	-1.7%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	356	355	1	
SUBTOTAL	100	105	670	720	726	698	694	670	660	649	616	6308	6242	66	1.1%	9	22	20	26	35	24	25	28	27	216	217	-1	-0.5%	6524	6512	12	
Alternative School			3	1	7	2	4	8	5	2	3	35	41	-6	-14.6%															35	35	0
Santee Success										1	9	10	13	-3	-23.1%										0	1	-1	-100.0%	10	10	0	
NPS												0	0					1		1		1	2	5	4	1	25.0%	5	5	0		
SUBTOTAL			3	1	7	2	4	8	5	3	12	45	54	-9	-16.7%	0	0	0	1	0	1	0	1	2	5	5	0	0.0%	50	50	0	
TOTAL	100	105	673	721	733	700	698	678	665	652	628	6353	6,296	57	0.9%	9	22	20	27	35	25	25	29	29	221	222	-1	-0.5%	6574	6562	12	

Please note: Special Ed, PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	3	0	1029
Carlton Hills	0	1	587
Chet F Harritt	0	2	588
Hill Creek	0	5	777
Prospect Ave	0	2	571
Sycamore Canyon	51	2	409
Total PK/EAK	54	12	

Total Enrollment Including PK
6640

Schedule of Upcoming Events

Date	Event
March 16	Character Education Committee; 4:00 p.m., DO Conf. Room
March 17	Board meets with Student Representatives; 6:00 p.m. Board Meeting; 7:00 p.m.
March 19	Budget Advisory Committee; 6:00 p.m., DO Conf. Room
March 30 – April 10	Spring Break – Schools Closed
April 18	Foundation Aloha 5k Fun Run and Walk; 8:00 a.m., Town Center Community Park
April 21	Board Meeting; 7:00 p.m.
May 4	Communication Committee; 3:30 p.m., ERC
May 5	Board Meeting; 7:00 p.m.
May 11	Wellness Committee; 3:00 p.m., District Library Character Education Committee; 4:00 p.m., DO Conf. Room
May 14	District Advisory Committee (DAC); 6:00 p.m., ERC
May 19	Board Meeting; 7:00 p.m.
May 25	Memorial Day Holiday - Schools and Departments Closed
May 28	Salute to Excellence; 5:30 p.m. (Honoree Reception); 6:00 p.m. (Program) Carlton Oaks Country Club – Crest Room
	Budget Advisory Committee; 6:00 p.m., DO Conf. Room

BACKGROUND:

The 2014-15 school year marks our first year of full implementation of the Common Core State Standards (CCSS). Along with a change in standards comes a new assessment. This spring students in Santee School District and across the nation will take the Smarter Balanced Assessments (SBAC), our new public accountability measure.

The CCSS are designed to be robust and relevant, preparing students for college and careers. The cognitive complexity of the CCSS and SBAC require students to employ a deeper level of thinking and application of learning to real-world situations. Success with the CCSS requires students to become more active in the learning process and to engage in a variety of dynamic learning opportunities, including using technology as a tool for learning.

Tonight, Principal Jerelyn Lindsay and her school team will highlight student learning at Carlton Hills School.

BACKGROUND:

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Tonight, Principal Jeri Billick and her school team will highlight student learning at Sycamore Canyon School.

Reports and Presentations Item B.4. Transportation Department Update
Prepared by Karl Christensen
March 17, 2015

BACKGROUND:

The Transportation Department consists of 17 employees providing transportation to approximately 400 students in both General and Special Education with buses traveling over 256,000 miles per year. In addition to Home to School transportation, the Department also provides buses for field trips, to the Boys and Girls Club, and to the City of Santee Teen Center, throughout the year. The operating budget for the transportation program is \$1.1 million.

Debbie Griffin, Director of Transportation, will provide the Board of Education with a brief report on the accomplishments, challenges, and future plans of the department.

Agenda Item B.4.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item D.

Consent Item D.1.1.
Prepared by Cathy A. Pierce, Ed.D.
March 17, 2015

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- March 3, 2015, regular meeting minutes
- March 3, 2015, special meeting minutes
- March 5, 2015 special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

March 3, 2015
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Burns called the meeting to order at 7:00 p.m.
Members present:
Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member
Administration present:
Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary
2. President Burns invited the audience to recite the District Mission and then invited Caleb Moon and Alex Barba, 7th grade students at Cajon Park, to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

<i>Motion:</i> <u>El-Hajj</u>	<i>Burns</i> <u>Aye</u>	<i>El-Hajj</i> <u>Aye</u>
<i>Second</i> <u>Levens-Craig</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Levens-Craig</i> <u>Aye</u>	

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

President Burns congratulated Member Levens-Craig on being selected as Santee Citizen of the Year.

Student Brinlee, 1st grade student at Cajon Park, was recognized for her artwork of the book Ackamarackus.

2. Spotlight: Cajon Park School Presentation

Mike Olander, Principal of Cajon Park, mentioned their presentation showcased the app *iBook Author*. He shared the group would provide an overview of the iBook and it would be made available for the Board to download to view in detail. Their presentation showed teachers partaking in professional development; students at work; strategies used in the classroom; and students participating in enrichment programs.

Mr. Olander thanked and introduced staff and parents that were present. The Board extended their gratitude towards the Cajon Park students, parents, and staff for their attendance and for sharing all the great things happening at their school.

3. Spotlight: Hill Creek Presentation

Stephanie Southcott, Principal of Hill Creek, thanked and introduced staff, students, and parents that were present. She shared Hill Creek is focused, moving forward, and excited about the new things happening at their school. Their video depicted the implementation of the “four C’s” – Critical Thinking, Collaboration, Communication, and Creativity. Students narrated the video sharing the incorporation of the “four C’s” in classroom instruction. The Board extended their gratitude towards the Hill Creek students, parents, and staff for their attendance and for sharing all the great things happening at their school.

4. Spotlight: PRIDE Academy

Terry Heck, Principal of PRIDE Academy, thanked and introduced staff, students, and parents that were present. Mr. Heck shared staff had worked hard on establishing a new vision for the school that focused on the “four C’s”. The video showed the incorporation of the “four C’s” in robotics instruction, enrichment programs, gardening, readers’ theatre, and every day instruction. The Board extended their gratitude towards the PRIDE Academy students, parents, and staff for their attendance and for sharing all the great things happening at their school.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda.

Janell Guilbeaux, a representative of the American Heart Association and member of the Santee Relay for Life, spoke about the *Relay Recess* program. Ms. Guilbeaux shared *Relay Recess* is a fundraising event that promotes nutrition, physical activity, sun safety, and tobacco prevention. She asked the Board to consider reinstating the Relay Recess program at the schools.

Mr. Burns thanked Ms. Guilbeaux for presenting information on *Relay Recess* and asked that Ms. Guilbeaux work with the Superintendent.

D. PUBLIC HEARING

1. Presentation of Santee Teachers Association’s (STA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and STA
Karl Christensen mentioned the Santee Teachers Association’s (STA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and STA were being presented.
2. Public Hearing for Santee Teachers Association’s (STA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and STA
President Burns opened the public hearing on Santee Teachers Association’s (STA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and STA. There were no comments. The public hearing was closed.
3. Presentation of Santee School District Board of Education’s Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and Santee Teachers Association (STA)
Karl Christensen mentioned the Santee Teachers Association’s (STA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and STA were being presented.
4. Public Hearing for Santee School District Board of Education’s Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and Santee Teachers Association (STA)
President Burns opened the public hearing on the Santee School District Board of Education’s Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and Santee Teachers Association (STA). There were no comments. The public hearing was closed.

E. CONSENT ITEMS

President Burns invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Acceptance of Donations**
- 2.3. **Approval of Consultants and General Service Providers**
- 2.4. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.5. **Authorization to Disseminate a Bid for Fresh Produce for the 2015-16 School Year**
- 3.1. **Approval of Local Education Agency (LEA) Plan Revision for 2014-2015**
- 3.2. **Approval of Extended Field Trip Request for Students to Attend Camp Fox for Spring Jam, Club Live**
- 3.3. **Approval of Amended Nonpublic Agency Master Contract with Soliant Health for School Psychology Services**
- 4.1. **Personnel, Regular**
- 4.2. **Certification of Competence in Evaluation and Instructional Methodologies**
- 4.3. **Approval to Submit United Way of San Diego Impact Network Grant**
- 4.4. **Adoption of Resolution No. 1415-19 for Non-Reelection of Temporary Certificated Employees**

Mr. Burns mentioned the Special Meeting Minutes of February 17 – Budget Workshop showed Mr. Larson in attendance, and he was not present. Member Ryan moved for approval with the noted correction.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

F. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action.

Superintendent

1.1. California School Boards Association 2015 Delegate Assembly Election

President Burns reported it is time to cast a unit vote to fill the vacancies in the CSBA Delegate Assembly. The Board asked Member Ryan’s recommendation. She recommended voting for the incumbents. Member El-Hajj moved to cast their unit vote for the incumbents to fill the vacancies for the CSBA Delegate Assembly Region 17 representatives.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

Business Services

2.1. Approval of Second Period Interim Report

Karl Christensen, Assistant Superintendent of Business Services, shared information about the second interim report. He provided the Board with a snapshot of all District funds. Mr. Christensen explained there are no significant changes since the Budget Workshop. He noted a change in the General Unrestricted Fund balance now showed a deficit of \$2.6. This amount was higher than what was discussed at the Budget Workshop. Mr. Christensen explained the increase is due to adding an additional \$200,000 to the budget for electricity costs. He noted school districts throughout San Diego County are experiencing an increase in electricity rates. Mr. Christensen mentioned the District projects a 50% increase in electricity costs. He explained the increase was is due in part by an increase in use of kilowatt hours. However, the majority is due to the General Rate Case, the increase in cost of electricity, and SDG&E’s capital outlet cost. He explained the school districts are working on ways to remedy the situation.

Mr. Christensen noted an increase in the Child Development Fund. He explained some of the cuts in State Preschool funding that were put into place several years ago, are now being restored,

resulting in an increase of \$17,000 in revenue. He noted the Cafeteria Fund continues to show a \$160,000 deficit. Mr. Christensen mentioned the funds were being closely monitored to make sure the District did not exceed the limit threshold. The Capital Facilities Fund showed the land sale proceeds from the Renzulli property. He mentioned the budget included the promissory note. Mr. Christensen explained that even though the revenue is budgeted, the District only received approximately \$1.5. Fund 63 continues to have a surplus balance. This allows the programs to increase their reserves in anticipation of increase in costs, staff step and column increases, and increase in CalPERS contributions.

Mr. Christensen provided an overview of the changes in the multi-year projections. He explained the 2015-16 projections show the gap percentage estimated by the Department of Finance and the Governor. The District would still have a deficit and the reserve would be spent down to 16.9%. This would cause a structural surplus of approximately \$409,000. In 2016-17, the reserve would be spend down to 12.4% and the District would have a structural deficit of approximately \$140,000.

Member El-Hajj inquired if the utility cost increase had been included in the projections. Mr. Christensen mentioned they were included. Member Levens-Craig asked if the projections included the STRS and PERS increases. Mr. Christensen mentioned they were included. Member El-Hajj moved approval of the Second Period Interim Report.

<i>Motion:</i>	<i>El-Hajj</i>	<i>Burns</i>	<i>Aye</i>	<i>El-Hajj</i>	<i>Aye</i>
<i>Second</i>	<i>Fox</i>	<i>Ryan</i>	<i>Aye</i>	<i>Fox</i>	<i>Aye</i>
<i>Vote:</i>	<i>5-0</i>	<i>Levens-Craig</i>	<i>Aye</i>		

2.2. Recommendations for Procedures Related to Unpaid Child Nutrition Accounts

Mr. Christensen reminded the Board the information being presented was as a follow-up from a previous meeting and Administration was seeking guidance from the Board. Since the information was presented, the unpaid child nutrition account has increased to over \$9,000. He asked Cathy Abel, Director of Child Nutrition, to come to the podium and answer questions from the Board.

Mr. Christensen explained that as of February 27, the unpaid child nutrition accounts is \$9,134.80. Of these, approximately \$7,500 are for paid accounts and approximately \$1,600 are for reduced priced lunch. He made reference to a process matrix that summarized progressive actions to recover the unpaid child nutrition accounts. Mr. Christensen noted the actions would differ by reduced and full-paid accounts, and grade span. He noted the matrix was shown with the different categories to reflect the different actions.

Mr. Christensen explained the recommended progressive actions would be as follows: Written Notice of Low Balance to Issued; Written Notice of Negative Balance Issued; Weekly Phone Call and/or Email from Child Nutrition; Weekly Personal Contact by Principal or Vice Principal; Assertive Letter of Delinquency Notifying of Pending Action to Disallow Meals and Withhold Grades and Discretionary Activities; Charging of Additional Meals Disallowed; Grades and Discretionary Activities Withheld from Student Until Account is Paid in Full; and Account Sent to Collection Agency.

Ms. Abel mentioned her clerk currently spends approximately two hours daily calling parents on delinquent accounts. Mr. Christensen clarified that if the Board chose to disallow meals, the student would still go through the lunch line and once s/he got to the point-of-sale, a note would pop-up stating their account was delinquent. Mrs. Abel added there are students that bring money to pay for their meal but still have a delinquent account balance.

Member El-Hajj asked for clarification on reduced student meals. Ms. Abel explained the District cannot disallow meals to reduced price students. The District can take limited-progressive action to try and collect the delinquent balance. Member Fox inquired on the collection agency fee for the District. Mr. Christensen explained it is approximately 30% of the balance owed. However, the District would be able to add the fee to the unpaid balance. President Burns asked for clarification on discretionary activities. Mr. Christensen mentioned these would be mostly ABS activities, recreational activities and would not include educational activities. President Burns asked if the District offers assistance to the parents prior to taking any action. Ms. Abel

mentioned staff works with the parent to see if they qualify for free and/or reduced or need to establish a payment plan. Member El-Hajj asked if the payments can be made online. Ms. Abel mentioned payments can be made online without any additional fees.

Member Levens-Craig shared she concurred with Administration's recommendations. Mr. Christensen mentioned tonight's intent was to take the Board's discussion, ideas, and suggestions to establish a revised Board Policy and Administrative Regulation to bring back for the Board's review. Member El-Hajj asked if the thresholds were per household or student. Ms. Abel clarified they were per student. Member El-Hajj stressed her concern of adding an additional burden to the Principal and Vice Principal to make phone calls to parents with delinquent accounts. President Burns mentioned he feels phone calls from the Principal and Vice Principal will help. However, he stressed the need for Child Nutrition staff to assist the Principals and Vice Principals in making phone calls. President Burns also expressed his concern on disallowing participation in discretionary activities. He mentioned students are victims and should not be held accountable for the parent's actions. The Board asked that the Board Policy somehow state withholding discretionary activities is at the discretion of school staff. Member Levens-Craig mentioned she heard from a parent that the payment is not credited instantaneously. Ms. Abel explained the online payment system is not "live" and the Child Nutrition Staff has to have knowledge of a recent payment and refresh the point of service system to show the deposit. She also mentioned, sometime parents send payment via check to the school and that takes time to make its way to Child Nutrition for crediting. Member Levens-Craig asked if staff is given direction on how to inform the student if their account is delinquent. Ms. Abel explained staff is sensitive and nurturing about the situation. President Burns asked that no matter what is established, that it be consistent District-wide. He asked if a parent is sent to collections and the balance is paid in full, can the District request a deposit on the account. Ms. Abel mentioned the District can establish parameters as needed. For the record, Member Fox stated he still disagrees with students throwing away their lunches once they reach the point-of-sale and their account is delinquent.

Ms. Abel clarified that the delinquent balances began to increase when the consequences of receiving an alternate meal were removed. President Burns asked if the Board would consider reinstating alternate lunches. Member Ryan mentioned that although she liked the proposed actions, offering an alternate meal would eliminate a lot of extra work for staff, would be less embarrassing for the student, and students would be provided with a meal. Member Fox mentioned the District still had to take action to recuperate the delinquent accounts. President Burns asked that Administration develop a Board Policy and Administrative Regulation that includes the proposed actions steps. Member Ryan motioned to reinstate alternate lunch.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

Human Resource/Pupil Services

3.1. Approval of Implementation Plan for the California Healthy Kids Survey

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, shared the California Healthy Kids Survey has taken a new significance. Besides being the data source for the TUPE and DODEA grants, it also now a measurement with the District's LCAP. He explained the District is looking into generating more reliable data and asked that this year's survey be given to 7th grade students with passive consent. Mr. Larson mentioned this would mean parents would have to opt their students out of participating. He mentioned the 5th grade students would be excluded from participating. Mr. Larson mentioned parents would be notified of the change to passive consent and be provided access to review the survey online prior to disseminating to students.

Member Ryan mentioned the Children's Initiative uses the data collected from the survey for their Annual Report Card. She asked Mr. Larson to inquire with the Children's Initiative on their need for 5th grade data. Mr. Larson clarified the 5th grade survey required active parent consent. Member Ryan motioned to go forward with the passive consent for 7th grade students and to include 5th grade students in the survey if the information is used by the Children's Initiative in their data collection.

Motion:	<u>Ryan</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second	<u>El-Hajj</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

President Burns asked the Board for RSVPs for the PTA Founders Day Dinner on March 11 at Carlton Oaks Country Club. All members will be in attendance.

President Burns inquired on the Board's preference for having all five signatures on the promotion certificates. He mentioned currently only three signatures are on the certificates. Upon discussion the Board agreed to include all original signatures on the certificates as a trial for this year.

President Burns reminded the Board their Form 700 is due March 17, and of their meeting with Tom DeLapp on Thursday, March 5 at 5:30 p.m.

Member Ryan shared participating as a judge for their garden designing project at Sycamore Canyon. She shared it was interesting to see the students use of technology and noted the younger students used technology more than the older students. Member Ryan mentioned the overall experience was great.

Member Levens-Craig shared hearing great things about the art show and gave kudos to staff for their hard work. She mentioned the LCAP review was very well done and was very pleased with the Executive Summary. Member Levens-Craig mentioned she wished there were more community member participation.

Member El-Hajj mentioned the Art Show was fun. She shared the LCAP Annual Review meeting was great. Member El-Hajj inquired on the compiling of the data from the Board's site meetings. Superintendent Pierce mentioned staff was working on summarizing the notes and working on a draft of responses. The information would be presented at the March 17 meeting. The Board asked that a draft of the information be shared with them prior to the March 17 meeting to provide them with an opportunity review and finalize at the March 17 meeting.

President Burns mentioned attending the Art Show and shared it was a great community event. He shared being in the process of compiling the data from the Board Protocol Workshop and would provide a draft of the data and the Board Self-Evaluation for discussion and finalization at a future meeting. President Burns asked that a letter on behalf of the Board would go to the Curriculum Resource Teachers commending them for their hard work. Member El-Hajj asked that a letter on the Board's behalf be sent to the Technology Department for their hard work. Member Levens-Craig asked a letter be send to Brinlee Nieto, the Cajon Park student, for her great artwork.

H. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

- Conference with Labor Negotiator (Gov't Code § 54957.6)
Agency Negotiators: Karl Christensen, Assistant Superintendent; and Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association
- Conference with Labor Negotiator (Gov't Code § 54957.6)
Agency Negotiators: Karl Christensen, Assistant Superintendent; and Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association
- Conference with Real Property Negotiators (Gov't Code § 54956.8)
Property:
 - Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
 - 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*

4. Public Employee Performance Evaluation (Gov't Section § 54957)
Superintendent

The Board entered closed session at 8:47 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:45 p.m. No action was reported.

J. ADJOURNMENT

With no further business, the regular meeting of March 3, 2015 adjourned at 9:45 p.m.

Elana Levens-Craig, Clerk

Cathy A. Pierce, Ed.D., Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

March 3, 2015
MINUTES

District Office Conference Room
9625 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 6:00 p.m.

Members present:

Ken Fox, President

Barbara Ryan, Clerk

Dianne El-Hajj, Member

Elana Levens-Craig, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There was no public communication.

C. MEETING WITH PRINCIPALS

The Board of Education met with Principals to discuss the implementation of the District's major initiatives.

D. ADJOURNMENT

The March 3, 2015 special meeting was adjourned.

Elana Levens-Craig, Clerk

Cathy A. Pierce, Ed.D., Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

March 5, 2015
MINUTES

District Office Conference Room
9625 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 6:00 p.m.

Members present:

Ken Fox, President

Barbara Ryan, Clerk

Dianne El-Hajj, Member

Elana Levens-Craig, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There was no public communication.

C. COMMUNICATION WORKSHOP

The Board of Education met for a communication training workshop to enhance the effectiveness of the Governance team.

D. ADJOURNMENT

The March 5, 2015 special meeting was adjourned.

Elana Levens-Craig, Clerk

Cathy A. Pierce, Ed.D., Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
March 17, 2015

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$1,275, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - March 17, 2015

Travel Dates		Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Monday,	03/03/15	Diane Cartier Marian Rashap	Cajon Park Carlton Hills	30th Annual International Technology and Persons with Disabilities Conference	San Diego	\$0	\$271	Medi-Cal LEA	This conference will focus on the 5 steps to successful implementation of AAC Apps in the classroom.
						\$0	\$271	Medi-Cal LEA	
Monday,	03/16/15	Rachael Pabis	Cajon Park	Fluency Intervention for Secondary Students	SDSU	\$0	\$113	Medi-Cal LEA	This workshop will provide training on fluency intervention for secondary students.
	05/21/15	Dr. Cathy Pierce Karl Christensen Tim Larson Tory Long	Superintendent Business HR/Pupil Services Business	May Revision Workshop	Escondido	\$0	\$155	Superintendent's Office	This workshop will provide information about the State budget's May Revision and its impact on public education.
						\$0	\$155	Business Services	
						\$0	\$155	Human Resources/Pupil Servs	
						\$0	\$155	Business Services	
Travel Requests That Require Airfare/Trainfare, Overnight Stay, and/or Travel Outside of the State of California									
				NONE					

Consent Item D.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Karl Christensen
 March 17, 2015

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of February 2015:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-389356 TO 12-395566	\$549,870.90
09 00	N/A	\$0.00
12 06	12-394919	\$605.00
13 00	12-389373 TO 12-395567	\$109,971.13
14 00	12-392565 TO 12-395568	\$5,340.00
21 09	N/A	\$0.00
21 39 / 21 08	N/A	\$0.00
25 18	12-391970 TO 12-395570	\$7,964.90
25 38	N/A	\$0.00
35 00	N/A	\$0.00
40-00	12-392567	\$2,274.88
63 00	12-391973 TO 12-395571	\$7,135.42
		\$683,162.23

Student Body Warrants issued for the period of February 2015

\$2,475.00

Payroll Warrant #'s beginning 10-424091 through 10-424154 and 10-604410 through 10-605218:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$3,197,261.96
06 00	\$804,824.28
12 06	\$19,274.97
13 00	\$99,085.49
25 18	\$0.00
63 00	\$169,560.45
\$4,290,007.15	

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the expenditure warrants for the month of February as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$4,975,644.38 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of February 2015:

AMOUNT	LOCATION
\$ 15,070.84	PEPPER DRIVE SCHOOL
\$ 7,486.70	CARLTON HILLS SCHOOL
\$ 5,943.51	SYCAMORE CANYON SCH
\$ 4,549.06	PROSPECT AVENUE SCH
\$ 3,504.32	CAJON PARK SCHOOL
\$ 8,611.74	CHET F HARRITT SCH
\$ 5,165.36	CARLTON OAKS SCHOOL
\$ 3,778.63	RIO SECO SCHOOL
\$ 5,443.80	HILL CREEK SCHOOL
\$ 5,554.50	SUPERINTENDENT DEPT
\$ 10,038.29	BUSINESS SERVICES
\$ 2,905.00	HUMAN RESOURCES
\$ 6,583.48	EDUCATIONAL SERVICES
\$ 20,805.47	SPECIAL EDUCATION
\$ 40.00	EDUCATIONAL PROJECTS
\$ 446.12	PUPIL SERVICES
\$ 8,459.19	PROJECT SAFE
\$ 43,236.06	TECHNOLOGY SERVICES
\$ 29,919.49	MAINTENANCE
\$ 18,224.51	TRANSPORTATION
\$ 16,699.37	FACILITIES MODERNIZATION
\$ 10,607.21	WAREHOUSE
\$ 300.00	PUBLICATIONS
\$ 233,372.65	Total Purchase Orders – February 2015

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify purchase orders #141507 through #141688 issued February 1, 2015 through February 28, 2015.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$233,372.65 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

LOCATION LIST 2014-15

01	Santee School
02	Pepper Drive School
03	Carlton Hills School
04	Sycamore Canyon School
05	Prospect Avenue School
06	Cajon Park School
07	Chet F. Harritt School
08	Carlton Oaks School
09	Rio Seco School
10	Hill Creek School
11	Cajon Park Annex
12	Prospect Avenue Annex
26	Cajon Park Junior High
60	Board of Education
62	Superintendent
64	Business Services
65	Personnel
66	Educational Services
67	Special Education, Centralized
68	Special Projects, Centralized
69	Professional Development
70	Student Support Services
71	Library Media Services
72	Project SAFE
73	Technology
74	Operations
75	Maintenance

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

76	Transportation
78	Warehouse
90	Central Kitchen
92	Publications
97	District Wide
100	Summer School
108	Carlton Oaks Summer School
110	Hill Creek Summer School

Fund Numbers

03 00	General - Unrestricted
06 00	General - Restricted
12 06	Child Development Fund
13 00	Cafeteria Fund
14 00	Deferred Maintenance Fund
17 42	Special Reserve - Other Than Cap/Out
21 09	Other Building Fund
21 10	Building Fund
25 18	Capital Facilities Account Fund
25 24	Capital Projects Fund
25 38	Capital Facilities Redevelopment
30 00	State School Building Fund (Modernization) and Lease/Purchase
40 00	Special Reserve Fund - Capital Projects
53 26	Tax Override Fund - SSBF
67 30	Deductible Ins Loss Fund

PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF FEBRUARY 2015

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
140163	7/7/2014	03/06	W. W. GRAINGER INC	075	MAINTENANCE SUPPLIES	\$2,000.00
					INCREASED ANNUAL AMOUNT	\$1,000.00
					NEW TOTAL	\$3,000.00
140848	10/15/2014	03/06	KONICA MINOLTA BUSINESS	092	BIZHUB PRESS COPIER CHARGES	\$5,224.49
					INCREASED ANNUAL AMOUNT	\$6,000.00
					NEW TOTAL	\$11,224.49

**PURCHASE ORDER LISTING - FEBRUARY 2015
BY SITE**

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
141514	2/3/2015	3	CLASSICS FOR KIDS	ADMISSIONS	\$ 640.00	002	PEPPER DRIVE SCHOOL
141543	2/10/2015	6	NASCO MODESTO	CLASSROOM SUPPLIES	\$ 1,542.60	002	PEPPER DRIVE SCHOOL
141561	2/11/2015	3	DEMCO INC	LIBRARY SUPPLIES	\$ 103.73	002	PEPPER DRIVE SCHOOL
141578	2/12/2015	3	VIRCO MANUFACTURING CORP	CLASSROOM DESKS	\$ 1,294.07	002	PEPPER DRIVE SCHOOL
141579	2/12/2015	3	COOLE SCHOOL	CLASSROOM SUPPLIES	\$ 1,910.80	002	PEPPER DRIVE SCHOOL
141604	2/13/2015	3	AMAZON.COM	FURNITURE - PD	\$ 793.64	002	PEPPER DRIVE SCHOOL
141615	2/19/2015	3	TOBY'S CANDLE COMPANY	ADMISSIONS	\$ 204.00	002	PEPPER DRIVE SCHOOL
141631	2/20/2015	3	UZIBULL	IPAD CASES	\$ 3,065.04	002	PEPPER DRIVE SCHOOL
141632	2/20/2015	3	CDW GOVERNMENT INC	KEYBOARDS	\$ 3,887.14	002	PEPPER DRIVE SCHOOL
141684	2/27/2015	3	AMERICAN HEART ASSOCIATION	DONATIONS	\$ 1,629.82	002	PEPPER DRIVE SCHOOL
					TOTAL \$	15,070.84	PEPPER DRIVE SCHOOL
141525	2/5/2015	3	US SCHOOL SUPPLY INC	CLASSROOM SUPPLIES	\$ 76.25	003	CARLTON HILLS SCHOOL
141530	2/5/2015	3	AMAZON.COM	SUPPLIES	\$ 96.48	003	CARLTON HILLS SCHOOL
141536	2/6/2015	3	ORIENTAL TRADING COMPANY INC	HEALTH OFFICE SUPPLIES	\$ 36.30	003	CARLTON HILLS SCHOOL
141565	2/11/2015	6	INSIGHT INVESTMENTS	COMPUTER	\$ 330.48	003	CARLTON HILLS SCHOOL
141566	2/11/2015	6	TROXELL COMMUNICATIONS INC	CAMERA	\$ 1,377.00	003	CARLTON HILLS SCHOOL
141567	2/11/2015	6	APPLE COMPUTER INC	I PAD MINIS	\$ 1,521.60	003	CARLTON HILLS SCHOOL
141569	2/11/2015	6	DELL MARKETING L.P.	REPLACEMENT BATTERY	\$ 97.19	003	CARLTON HILLS SCHOOL
141572	2/11/2015	6	SEHI COMPUTER PRODUCTS INC	COMPUTER NOTEBOOKS	\$ 1,556.88	003	CARLTON HILLS SCHOOL
141603	2/13/2015	6	AMAZON.COM	CLASSROOM SUPPLIES	\$ 140.49	003	CARLTON HILLS SCHOOL
141681	2/27/2015	3	LIFETOUCH PUBLISHING	YEARBOOKS - CH	\$ 759.90	003	CARLTON HILLS SCHOOL
141683	2/27/2015	3	AMERICAN HEART ASSOCIATION	DONATION	\$ 486.30	003	CARLTON HILLS SCHOOL
141685	2/27/2015	3	AMAZON.COM	SUPPLIES	\$ 229.39	003	CARLTON HILLS SCHOOL
141688	2/27/2015	3	SEHI COMPUTER PRODUCTS INC	COMPUTER PROBOOK	\$ 778.44	003	CARLTON HILLS SCHOOL
					TOTAL \$	7,486.70	CARLTON HILLS SCHOOL
141556	2/10/2015	3	IMAGESTUFF.COM	STUDENT INCENTIVES	\$ 74.85	004	SYCAMORE CANYON SCH
141557	2/11/2015	3	JUNIOR ACHIEVEMENT	ADMISSIONS	\$ 2,772.00	004	SYCAMORE CANYON SCH
141621	2/20/2015	6	HEINEMANN	CLASSROOM MATERIALS	\$ 1,242.54	004	SYCAMORE CANYON SCH
141628	2/20/2015	6	SEHI COMPUTER PRODUCTS INC	PROJECTOR	\$ 616.68	004	SYCAMORE CANYON SCH
141629	2/20/2015	6	TROXELL COMMUNICATIONS INC	DOCUMENT CAMERA	\$ 459.00	004	SYCAMORE CANYON SCH
141630	2/20/2015	6	SEHI COMPUTER PRODUCTS INC	COMPUTER NOTEBOOK	\$ 778.44	004	SYCAMORE CANYON SCH
					TOTAL \$	5,943.51	SYCAMORE CANYON SCH
141516	2/3/2015	3	ORIENTAL TRADING COMPANY INC	SUPPLIES	\$ 41.89	005	PROSPECT AVENUE SCH
141544	2/10/2015	6	HEINEMANN	CLASSROOM MATERIALS	\$ 67.85	005	PROSPECT AVENUE SCH
141585	2/12/2015	3	UNITED HEALTH SUPPLIES	HEALTH OFFICE SUPPLIES	\$ 284.26	005	PROSPECT AVENUE SCH
141587	2/12/2015	6	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	\$ 135.70	005	PROSPECT AVENUE SCH
141607	2/17/2015	6	CDW GOVERNMENT INC	KEYBOARDS FOR IPADS	\$ 3,363.44	005	PROSPECT AVENUE SCH
141626	2/20/2015	3	AMERICAN HEART ASSOCIATION	DONATIONS	\$ 560.92	005	PROSPECT AVENUE SCH
141677	2/26/2015	6	MISSION EDGE/STEAM CONNECT	REGISTRATION FEES	\$ 95.00	005	PROSPECT AVENUE SCH
					TOTAL \$	4,549.06	PROSPECT AVENUE SCH

141610	2/17/2015	3	EMERGENCY MEDICAL PROD. INC.	HEALTH OFFICE SUPPLIES	\$ 47.24	006	CAJON PARK SCHOOL
141611	2/17/2015	3	BIO CORPORATION	SCIENCE SUPPLIES	\$ 118.80	006	CAJON PARK SCHOOL
141614	2/19/2015	3	COMM USA	2-WAY RADIOS FOR CP	\$ 3,338.28	006	CAJON PARK SCHOOL
				TOTAL \$	3,504.32		CAJON PARK SCHOOL
141524	2/4/2015	3	THE UPS STORE #2869	PRINTING SERVICES	\$ 111.24	007	CHET F HARRITT SCH
141564	2/11/2015	3	AMAZON.COM	CLASSROOM SUPPLIES	\$ 642.22	007	CHET F HARRITT SCH
141601	2/13/2015	3	DEFINED LEARNING	LICENSES	\$ 2,995.00	007	CHET F HARRITT SCH
141627	2/20/2015	3	CDW GOVERNMENT INC	HEADPHONES & KEYBOARDS	\$ 4,863.28	007	CHET F HARRITT SCH
				TOTAL \$	8,611.74		CHET F HARRITT SCH
141562	2/11/2015	3	ZOOLOGICAL SOCIETY OF	ADMISSIONS	\$ 250.00	008	CARLTON OAKS SCHOOL
141563	2/11/2015	3	SEA WORLD OF CALIFORNIA	ADMISSIONS	\$ 684.00	008	CARLTON OAKS SCHOOL
141577	2/12/2015	3	DEMCO INC	LIBRARY SUPPLIES	\$ 193.63	008	CARLTON OAKS SCHOOL
141580	2/12/2015	3	TERESA HERMAN	ASSEMBLY FEES	\$ 525.00	008	CARLTON OAKS SCHOOL
141581	2/12/2015	3	CAROLINA BIOLOGICAL SUPPLY CO	SCIENCE SUPPLIES	\$ 185.10	008	CARLTON OAKS SCHOOL
141582	2/12/2015	3	HEINEMANN	CLASSROOM MATERIALS	\$ 3,161.57	008	CARLTON OAKS SCHOOL
141584	2/12/2015	3	UNITED HEALTH SUPPLIES	HEALTH OFFICE SUPPLIES	\$ 71.06	008	CARLTON OAKS SCHOOL
141676	2/26/2015	3	MISSION EDGE/STEAM CONNECT	REGISTRATION FEES	\$ 95.00	008	CARLTON OAKS SCHOOL
				TOTAL \$	5,165.36		CARLTON OAKS SCHOOL
141521	2/3/2015	3	CDW GOVERNMENT INC	IPAD KEYBOARDS	\$ 1,153.18	009	RIO SECO SCHOOL
141526	2/5/2015	3	STENHOUSE PUBLISHERS	CLASSROOM MATERIALS	\$ 565.57	009	RIO SECO SCHOOL
141588	2/12/2015	3	SMILE MAKERS	HEALTH OFFICE SUPPLIES	\$ 49.88	009	RIO SECO SCHOOL
141589	2/12/2015	3	ICE TOWN UTC	ADMISSIONS	\$ 1,710.00	009	RIO SECO SCHOOL
141673	2/25/2015	3	ZOOLOGICAL SOCIETY OF	ADMISSIONS	\$ 300.00	009	RIO SECO SCHOOL
				TOTAL \$	3,778.63		RIO SECO SCHOOL
141515	2/3/2015	3	AL'S SPORT SHOP	SIGNS	\$ 81.00	010	HILL CREEK SCHOOL
141517	2/3/2015	3	LIBRARY STORE INC, (THE)	LIBRARY SUPPLIES	\$ 204.42	010	HILL CREEK SCHOOL
141523	2/4/2015	3	HOUGHTON MIFFLIN HARCOURT	CLASSROOM MATERIALS	\$ 2,022.21	010	HILL CREEK SCHOOL
141568	2/11/2015	3	DELL MARKETING L.P.	TONER CARTRIDGE	\$ 138.50	010	HILL CREEK SCHOOL
141570	2/11/2015	3	DELL MARKETING L.P.	TONER CARTRIDGE	\$ 66.68	010	HILL CREEK SCHOOL
141571	2/11/2015	3	DELL MARKETING L.P.	TONER CARTRIDGE	\$ 92.33	010	HILL CREEK SCHOOL
141608	2/17/2015	3	BUTTER BRAID SAN DIEGO	FUNDRAISER FOR HC	\$ 1,112.00	010	HILL CREEK SCHOOL
141612	2/19/2015	3	EAI EDUCATION	CLASSROOM MATERIALS	\$ 31.73	010	HILL CREEK SCHOOL
141660	2/24/2015	3	AMERICAN HEART ASSOCIATION	DONATIONS	\$ 363.89	010	HILL CREEK SCHOOL
141661	2/24/2015	3	HEINEMANN	CLASSROOM MATERIALS	\$ 1,331.04	010	HILL CREEK SCHOOL
				TOTAL \$	5,443.80		HILL CREEK SCHOOL
141559	2/11/2015	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 250.00	062	SUPERINTENDENT DEPT
141605	2/13/2015	3	COMMUNICATION RESOURCES	CONSULTANT SERVICES	\$ 5,000.00	062	SUPERINTENDENT DEPT
141645	2/23/2015	3	COSTCO	SUPPLIES FOR LCAP MEETING	\$ 304.50	062	SUPERINTENDENT DEPT
				TOTAL \$	5,554.50		SUPERINTENDENT DEPT
141529	2/5/2015	3	SAN DIEGO DAILY TRANSCRIPT	LEGAL AD	\$ 557.28	064	BUSINESS SERVICES
141574	2/12/2015	3	6 OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	\$ 5,795.34	064	BUSINESS SERVICES
141575	2/12/2015	63	OFFICE DEPOT INC	SUPPLEIS FOR PROJECT SAFE	\$ 325.98	064	BUSINESS SERVICES
141576	2/12/2015	3	OFFICEMAX CONTRACT INC	SUPPLIES FOR ALL SITES	\$ 743.12	064	BUSINESS SERVICES
141674	2/25/2015	3	CAPITOL PUBLIC FINANCE GROUP	COPS DISCLOSURE REPORT	\$ 2,600.00	064	BUSINESS SERVICES

141682	2/27/2015	3	UNITED PARCEL SERVICE	SHIPPING CHARGES - SC	\$ 16.57	064	BUSINESS SERVICES
				TOTAL	\$ 10,038.29		BUSINESS SERVICES
141534	2/6/2015	3	6 SAVE-A-LIFE EDUCATORS INC	CPR/FIRST AID TRAINING	\$ 1,930.00	065	HUMAN RESOURCES
141535	2/6/2015	63	SAVE-A-LIFE EDUCATORS INC	CPR/FIRST AID TRAINING	\$ 760.00	065	HUMAN RESOURCES
141609	2/17/2015	3	SAN JOAQUIN COUNTY	REGISTRATION FEES	\$ 215.00	065	HUMAN RESOURCES
				TOTAL	\$ 2,905.00		HUMAN RESOURCES
141560	2/11/2015	6	TASH, BRIAN M	CONSULTING SERVICES	\$ 6,000.00	066	EDUCATIONAL SERVICES
141602	2/13/2015	6	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS FOR SYC CYN	\$ 183.48	066	EDUCATIONAL SERVICES
141667	2/24/2015	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 400.00	066	EDUCATIONAL SERVICES
				TOTAL	\$ 6,583.48		EDUCATIONAL SERVICES
141678	2/26/2015	6	LAW OFFICES OF G MELISSA HATCH	LEGAL SERVICES	\$ 20,000.00	066	EDUCATIONAL SERVICES
141532	2/6/2015	3	6 ACADEMIC THERAPY PUBLICATIONS	EL ASSESSMENTS	\$ 439.56	067	SPECIAL EDUCATION
141583	2/12/2015	6	FLAGHOUSE INC	CLASSROOM SUPPLIES	\$ 296.77	067	SPECIAL EDUCATION
141687	2/27/2015	6	CDW GOVERNMENT INC	KEYBOARD CASE FOR IPAD	\$ 69.14	067	SPECIAL EDUCATION
				TOTAL	\$ 20,805.47		SPECIAL EDUCATION
141586	2/12/2015	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 40.00	068	EDUCATIONAL PROJECTS
				TOTAL	\$ 40.00		EDUCATIONAL PROJECTS
141533	2/6/2015	6	NORTHERN CALIF. MEDI-CAL	LEA FEES	\$ 446.12	070	PUPIL SERVICES
				TOTAL	\$ 446.12		PUPIL SERVICES
141507	2/2/2015	63	DISCOUNT SCHOOL SUPPLY	SUPPLIES FOR YALE	\$ 887.70	072	PROJECT SAFE
141508	2/2/2015	63	DISCOUNT SCHOOL SUPPLY	SUPPLIES FOR PROJ. SAFE - ERC	\$ 757.70	072	PROJECT SAFE
141510	2/3/2015	63	SCHOLASTIC BOOK FAIRS S.D.	BOOK FAIR - PROJ. SAFE	\$ 1,000.00	072	PROJECT SAFE
141511	2/3/2015	63	SMART & FINAL	SUPPLIES FOR YALE	\$ 500.00	072	PROJECT SAFE
141522	2/4/2015	63	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	\$ 496.02	072	PROJECT SAFE
141542	2/10/2015	63	AMAZON.COM	PROJ. SAFE SUPPLIES	\$ 252.32	072	PROJECT SAFE
141573	2/12/2015	63	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	\$ 500.00	072	PROJECT SAFE
141624	2/20/2015	63	SEA WORLD OF CALIFORNIA	ADMISSIONS	\$ 600.00	072	PROJECT SAFE
141625	2/20/2015	63	SEA WORLD OF CALIFORNIA	ADMISSIONS	\$ 750.00	072	PROJECT SAFE
141670	2/25/2015	63	AMERICAN EXPRESS	PROJ SAFE / YALE SUPPLIES	\$ 2,683.38	072	PROJECT SAFE
141671	2/25/2015	6	AMERICAN EXPRESS	ASES SUPPLIES	\$ 32.07	072	PROJECT SAFE
				TOTAL	\$ 8,459.19		PROJECT SAFE
141558	2/11/2015	3	DATEL SYSTEMS	MAINTENANCE SERVICES	\$ 26,821.00	073	TECHNOLOGY SERVICES
141590	2/12/2015	3	TECH4LEARNING	SOFTWARE PROGRAM - ALL SITES	\$ 2,400.00	073	TECHNOLOGY SERVICES
141591	2/13/2015	3	6 CDW GOVERNMENT INC	KEYBOARDS FOR CP & CH	\$ 13,934.27	073	TECHNOLOGY SERVICES
141672	2/25/2015	3	UNITED PARCEL SERVICE	SHIPPING CHARGES	\$ 80.79	073	TECHNOLOGY SERVICES
				TOTAL	\$ 43,236.06		TECHNOLOGY SERVICES
141518	2/3/2015	3	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR IPAD BOXES	\$ 43.84	075	MAINTENANCE
141519	2/3/2015	25	18 CLARK SECURITY PRODUCTS,	SUPPLIES FOR CFH SNACK BAR	\$ 317.25	075	MAINTENANCE
141520	2/3/2015	25	18 EWING IRRIGATION PRODUCTS	SUPPLIES FOR WELL - PD	\$ 28.34	075	MAINTENANCE
141527	2/5/2015	3	EWING IRRIGATION PRODUCTS	IRRIGATION SUPPLIES - PD	\$ 60.59	075	MAINTENANCE
141528	2/5/2015	3	EWING IRRIGATION PRODUCTS	LANDSCAPING - PD	\$ 52.59	075	MAINTENANCE
141541	2/10/2015	3	EWING IRRIGATION PRODUCTS	LANDSCAPING - PD	\$ 224.79	075	MAINTENANCE
141592	2/13/2015	6	CALIFORNIA METALS SUPPLY	FENCING SUPPLIES - SC	\$ 81.75	075	MAINTENANCE
141593	2/13/2015	3	RAYO WHOLESALE INC	SUPPLIES FOR PD RMS 17-18	\$ 310.82	075	MAINTENANCE

141594	2/13/2015	6	ARI ALLIED REFRIGERATION INC	HVAC SUPPLIES - PD	\$	101.24	075	MAINTENANCE
141595	2/13/2015	3	VALLEY TRACTOR & EQUIPMENT	GROUNDS EQUIP. REPAIRS	\$	488.41	075	MAINTENANCE
141596	2/13/2015	6	AMS	ROOFING SUPPLIES - PD JH	\$	154.46	075	MAINTENANCE
141597	2/13/2015	6	DIXIELINE LUMBER COMPANY	SHADE ARBOR SUPPLIES - PD	\$	2,038.83	075	MAINTENANCE
141598	2/13/2015	6	AMERICAN TIME & SIGNAL	ELECTRICAL SUPPLIES - CP	\$	617.53	075	MAINTENANCE
141599	2/13/2015	6	HARPSTER OF PHILIPSBURG, INC	BLDG REPAIRS - RS	\$	3,833.20	075	MAINTENANCE
141600	2/13/2015	3	KNIFFING'S DISCOUNT NURSERIES	LANDSCAPING - PD	\$	1,665.36	075	MAINTENANCE
141606	2/17/2015	3	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR WELL - HC	\$	61.60	075	MAINTENANCE
141616	2/19/2015	25 18	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES - CFH SNACK BAR	\$	160.42	075	MAINTENANCE
141617	2/19/2015	6	HOUSE OF AUTOMATION, INC	GATE MAINT. M&O YARD	\$	125.00	075	MAINTENANCE
141618	2/19/2015	3	ONESOURCE DISTRIBUTORS	SUPPLIES FOR IPAD STATIONS	\$	445.72	075	MAINTENANCE
141619	2/19/2015	6	ONESOURCE DISTRIBUTORS	ELEC. SUPPLIES - DIST. WIDE	\$	475.60	075	MAINTENANCE
141620	2/19/2015	6	ADVANCE PLUMBING CO	PLUMBING REPAIRS - HC	\$	8,702.00	075	MAINTENANCE
141622	2/20/2015	6	ADVANCE COMMUNICATIONS CABLING	AV CABLING/INSTALLATION- BD RM	\$	925.00	075	MAINTENANCE
141623	2/20/2015	3	MASON'S SAW & LAWNMOWER	GROUNDS SUPPLIES - STOCK	\$	298.51	075	MAINTENANCE
141633	2/20/2015	3	MONTGOMERY HARDWARE CO	SAFETY LOCKS- ALL SITES	\$	1,647.00	075	MAINTENANCE
141634	2/20/2015	6	CABLE, PIPE & LEAK DETECTION,	LOCATE UTILITIES - HC	\$	330.00	075	MAINTENANCE
141635	2/20/2015	6	CABLE, PIPE & LEAK DETECTION,	LOCATE WATER LEAK - HC	\$	270.00	075	MAINTENANCE
141636	2/20/2015	6	DAVE BANG ASSOCIATES INC	REPLCMT BENCH - CP	\$	308.15	075	MAINTENANCE
141637	2/20/2015	6	DIXIELINE LUMBER COMPANY	BLDG REP. SUPPLIES - PD	\$	120.84	075	MAINTENANCE
141638	2/20/2015	25 18	LOWE'S STORE #1661	CFH SNACK BAR SUPPLIES	\$	38.84	075	MAINTENANCE
141639	2/20/2015	25 18	ONESOURCE DISTRIBUTORS	CFH SNACK BAR SUPPLIES	\$	748.88	075	MAINTENANCE
141640	2/20/2015	25 18	ONESOURCE DISTRIBUTORS	CFH SNACK BAR SUPPLEIS	\$	1,225.09	075	MAINTENANCE
141641	2/20/2015	25 18	HOME DEPOT COMMERCIAL ACCOUNT	CFH SNACK BAR SUPPLIES	\$	45.20	075	MAINTENANCE
141642	2/20/2015	25 18	CLARK SECURITY PRODUCTS,	CFH SNACK BAR SUPPLIES	\$	127.52	075	MAINTENANCE
141643	2/20/2015	6	MEACOR SIGNS	SIGNS SUPPLIES - CP,CO,PA	\$	285.12	075	MAINTENANCE
141644	2/20/2015	3	KNIFFING'S DISCOUNT NURSERIES	GROUNDS SUPPLIES - CFH	\$	62.08	075	MAINTENANCE
141662	2/24/2015	6	SANIGLAZE	RESTROOM MAINTENANCE - ERC	\$	3,296.00	075	MAINTENANCE
141663	2/24/2015	6	ONESOURCE DISTRIBUTORS	ELECTRICAL SUPPLIES - STOCK	\$	54.18	075	MAINTENANCE
141664	2/24/2015	3	RAYO WHOLESALE INC	CARPET SUPPLIES PD - RM 17-18	\$	147.74	075	MAINTENANCE
					TOTAL	\$	29,919.49	MAINTENANCE
141545	2/10/2015	13	AUTO ZONE	CNS VEHICLE REPAIRS	\$	54.00	076	TRANSPORTATION
141546	2/10/2015	3 6	TIRE CENTERS, LLC	MAINTENANCE TRAILER PARTS	\$	2,443.87	076	TRANSPORTATION
141547	2/10/2015	3	PECK'S HEAVY FRICTION INC	BUS REPAIRS & MAINTENANCE	\$	210.28	076	TRANSPORTATION
141548	2/10/2015	3	DYNO SHOP (THE)	BUS REPAIRS & MAINTENANCE	\$	190.50	076	TRANSPORTATION
141549	2/10/2015	3	EXPRESS PERFORMANCE CENTER	BUS REPAIRS & MAINTENANCE	\$	79.95	076	TRANSPORTATION
141550	2/10/2015	3	PENSKE FORD	BUS REPAIRS & MAINTENANCE	\$	6,171.33	076	TRANSPORTATION
141551	2/10/2015	3	ROMAN'S TRUCK	BUS REPAIRS & MAINTENANCE	\$	1,213.52	076	TRANSPORTATION
141552	2/10/2015	3	NORTH COUNTY REBUILDERS	BUS REPAIRS & MAINTENANCE	\$	387.72	076	TRANSPORTATION
141553	2/10/2015	3	RELIABLE TIRE INC	BUS REPAIRS & MAINTENANCE	\$	105.00	076	TRANSPORTATION
141554	2/10/2015	3	ASBURY ENVIRONMENTAL SERVICES	USED OIL PICKED UP	\$	35.00	076	TRANSPORTATION
141555	2/10/2015	3	DION INTERNATIONAL TRUCKS LLC	BUS REPAIRS & MAINTENANCE	\$	862.26	076	TRANSPORTATION
141649	2/24/2015	3	INLAND KENWORTH (US) INC.	BUS REPAIRS & MAINTENANCE	\$	446.75	076	TRANSPORTATION
141650	2/24/2015	3	SAN DIEGO FRICTION PRODUCTS	BUS REPAIRS & MAINTENANCE	\$	347.98	076	TRANSPORTATION

141651	2/24/2015	3	NORTH COUNTY REBUILDERS	BUS REPAIRS & MAINTENANCE	\$ 429.84	076	TRANSPORTATION
141652	2/24/2015	3	AUTO-AIR-MARINE-ELECTRIC	BUS REPAIRS & MAINTENANCE	\$ 263.96	076	TRANSPORTATION
141653	2/24/2015	3	PENSKE FORD	BUS REPAIRS & MAINTENANCE	\$ 160.45	076	TRANSPORTATION
141654	2/24/2015	3	PECK'S HEAVY FRICTION INC	BUS REPAIRS & MAINTENANCE	\$ 650.20	076	TRANSPORTATION
141655	2/24/2015	3	BOB STALL CHEVROLET	BUS REPAIRS & MAINTENANCE	\$ 140.38	076	TRANSPORTATION
141656	2/24/2015	13	DRACO TRUCK CENTER	CNS VEHICLE REPAIRS	\$ 659.49	076	TRANSPORTATION
141657	2/24/2015	3	6 KIRKS RADIATOR	M&O VEHICLES & BUS - REPAIRS	\$ 932.18	076	TRANSPORTATION
141658	2/24/2015	3	6 AUTO ZONE	M&O VEHICLE & BUS - REPAIRS	\$ 370.96	076	TRANSPORTATION
141680	2/26/2015	3	A-Z BUS SALES, INC.	BUS REPAIRS & MAINTENANCE	\$ 2,068.89	076	TRANSPORTATION
				TOTAL	\$ 18,224.51		TRANSPORTATION
141509	2/3/2015	25	18 LAMVIN INC.	TACKBOARD FOR PD RM 17-18	\$ 2,007.60	077	FACILITIES MODERNIZATION
141512	2/3/2015	25	18 MISSION VALLEY CABINET INC	CABINETRY - PD RMS 17-18	\$ 4,121.00	077	FACILITIES MODERNIZATION
141513	2/3/2015	3	MISSION VALLEY CABINET INC	CABINETRY - PD RM J	\$ 725.00	077	FACILITIES MODERNIZATION
141613	2/19/2015	14	HENDRIX CALIFORNIA SCHOOL	CONSULTING SERVICES	\$ 1,140.00	077	FACILITIES MODERNIZATION
141659	2/24/2015	6	WEBB CLEFF ARCHITECTURE	A&E SERVICES - PROP 39 DEV.	\$ 7,800.00	077	FACILITIES MODERNIZATION
141675	2/26/2015	25	18 TOMARK SPORTS	ADDT'L FENCING - CFH BALLFIELD	\$ 905.77	077	FACILITIES MODERNIZATION
				TOTAL	\$ 16,699.37		FACILITIES MODERNIZATION
141537	2/6/2015	3	STANDARD STATIONERY	STORES SUPPLIES	\$ 96.42	078	WAREHOUSE
141538	2/6/2015	3	AMERICAN CHEMICAL & SANITARY	STORES SUPPLIES	\$ 2,936.25	078	WAREHOUSE
141539	2/6/2015	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 505.44	078	WAREHOUSE
141540	2/6/2015	3	SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$ 179.11	078	WAREHOUSE
141646	2/23/2015	3	MAINTEX INC	STORES SUPPLIES	\$ 234.45	078	WAREHOUSE
141647	2/23/2015	3	EBEY'S VACUUM	STORES SUPPLIES	\$ 777.60	078	WAREHOUSE
141648	2/23/2015	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 161.19	078	WAREHOUSE
141665	2/24/2015	3	OFFICE DEPOT INC	STORES SUPPLIES	\$ 217.73	078	WAREHOUSE
141666	2/24/2015	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 126.58	078	WAREHOUSE
141668	2/24/2015	3	WAXIE SANITARY SUPPLY	STORES SUPPLIES	\$ 2,398.25	078	WAREHOUSE
141669	2/24/2015	3	KELLY PAPER	STORES SUPPLIES	\$ 2,235.60	078	WAREHOUSE
141686	2/27/2015	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 738.59	078	WAREHOUSE
				TOTAL	\$ 10,607.21		WAREHOUSE
141531	2/6/2015	3	KREBS PRINTING	ANNUAL FOR PRINTING SVCS	\$ 300.00	092	PUBLICATIONS
				TOTAL	\$ 300.00		PUBLICATIONS
					\$ 233,372.65		

Consent Item D.2.4. Acceptance of Donations
 Prepared by Karl Christensen
 March 17, 2015

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds for 6 th Grade Camperships and Field Trips	\$238.66	Target – Take Charge of Education	Carlton Hills School
Funds to Support the Instructional Program	\$691.32	Target – Take Charge of Education	Hill Creek School
	\$448.18		Pepper Drive School
Funds for Art Supplies	\$200.00	Sycamore Canyon PTA	Sycamore Canyon School
TOTAL DONATIONS RECEIVED	\$1,578.16		

RECOMMENDATION:

It is recommended that the Board of Education accept the donations listed above for the District and authorize staff to send letters of appreciation on behalf of the Governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations above are valued at \$1,578.16.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

Consent Item D.2.5. Approval of Consultants and General Service Providers
Prepared by Karl Christensen
March 17, 2015

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals.)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

Consultant / General Service Provider Report
March 17, 2015

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Fred Sibert	Consultant	Arts Attack Coordinator (PRIDE)	09/02/14 - 06/17/15	Not to Exceed \$491.00	Arts Attack	Employee
Shannon Modica	Consultant	Arts Attack Coordinator (Chet F. Harritt)	09/02/14 - 06/17/15	Not to Exceed \$650.00	Arts Attack	Employee
Alisa Marrone	Consultant	Arts Attack Coordinator (Pepper Drive)	09/02/14 - 06/17/15	Not to Exceed \$825.00	Arts Attack	Employee
DeAnna Tritthart	Consultant	Arts Attack Coordinator (Carlton Oaks)	09/02/14 - 06/17/15	Not to Exceed \$825.00	Arts Attack	Employee
Patty Pavlik-Clem	Consultant	Arts Attack Coordinator (Hill Creek)	09/02/14 - 06/17/15	Not to Exceed \$275.00	Arts Attack	Employee
Tammy Morgan	Consultant	Arts Attack Coordinator (Hill Creek)	09/02/14 - 06/17/15	Not to Exceed \$275.00	Arts Attack	Employee
Amanda Nelson	Consultant	Arts Attack Coordinator (Hill Creek)	09/02/14 - 06/17/15	Not to Exceed \$275.00	Arts Attack	Employee
Kim Whitacre	Consultant	Arts Attack Coordinator (Cajon Park)	09/02/14 - 06/17/15	Not to Exceed \$825.00	Arts Attack	Employee
Dejah Kielinen	Consultant	Arts Attack Coordinator (Sycamore Canyon)	09/02/14 - 06/17/15	Not to Exceed \$491.00	Arts Attack	Employee
Christine Hartpence	Consultant	Arts Attack Coordinator (Rio Seco)	09/02/14 - 06/17/15	Not to Exceed \$825.00	Arts Attack	Employee
Christy Knight	Consultant	Arts Attack Coordinator (Carlton Hills)	09/02/14 - 06/17/15	Not to Exceed \$491.00	Arts Attack	Employee

Consent Item D.2.6.
Prepared by Karl Christensen
March 17, 2015

Approval of Agreement with County of San Diego for
Neighborhood Reinvestment Program Grant
for Construction of a Grass Field at Pepper Drive
School

BACKGROUND:

At the January 20, 2015 meeting, the Board of Education authorized Administration to submit for a \$200,000 Neighborhood Reinvestment Program Grant through the County of San Diego. The grant was approved at the Board of Supervisors' meeting of March 3, 2015 and is to be used towards construction of a new grass field and running track at Pepper Drive School.

To access the funds, it is necessary to enter into a written agreement with the County of San Diego. The effective date of the grant is December 16, 2014 (the date the Board approved the joint use agreement with Lakeside AYSO) and the grant funds must be expended within 12 months of that date. With commensurate awarding of the construction bid at this Board meeting, construction will commence quickly and the field is expected to be ready for use in September.

RECOMMENDATION:

It is recommended that the Board of Education approve the agreement with the County of San Diego for a Neighborhood Reinvestment Program Grant for Construction of a Grass Field at Pepper Drive School.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$200,000 in grant funds to be used towards an estimated project budget of \$384,298.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.



County of San Diego

TRACY M. SANDOVAL
DEPUTY CHIEF ADMINISTRATIVE OFFICER/
AUDITOR AND CONTROLLER
(619) 531-5413
FAX: (619) 531-5219

FINANCE & GENERAL GOVERNMENT GROUP
1600 PACIFIC HIGHWAY, SUITE 166, SAN DIEGO, CA 92101-2422

March 4, 2015

Christina Becker
Santee School District
9625 Cuyamaca St.
Santee, CA 92171

Dear Christina Becker:

Congratulations! Based on a recommendation from Supervisor Dianne Jacob, the Board of Supervisors approved a Neighborhood Reinvestment Program award of \$200,000.00 to your organization towards the installation of a grass sports field, including grass SOD, irrigation and a running track.

In order to receive these funds, you must enter into an agreement with the County that specifies the responsibilities you have with respect to the use of these funds and accounting for them. A copy of the Grant Agreement is attached for your review and signature. Please read the Grant Agreement carefully, verify the effective date then print, sign and date the agreement in the Grantee block on page 6, and return it to the Office of Financial Planning at 1600 Pacific Highway, Room 352, San Diego, CA 92101 at your earliest convenience. Upon receipt, I will sign the agreement and fill in the date on page 1 and will return a copy of the agreement to you along with a check for the amount of the grant. Please allow 4 - 6 weeks processing time from when we receive the signed agreement from you to when your check will be ready. If the agreement requires you to raise matching funds, the agreement and check will be sent after you have submitted proof that you have obtained the matching funds. You will have 12 months from the effective date to spend the grant funds.

In addition to the executed Grant Agreement and the check, your packet will include a form titled "Documentation of Grant Expenditures." As the agreement states, you must complete this form and send it together with supporting documentation to my office as soon as the grant funds have been expended, but no later than 13 months after the effective date of the Grant Agreement.

ASSESSOR/RECORDER/COUNTY CLERK
AUDITOR AND CONTROLLER
CHIEF ADMINISTRATIVE OFFICE
CIVIL SERVICE COMMISSION

CLERK OF THE BOARD
COUNTY COMMUNICATIONS OFFICE
COUNTY COUNSEL
COUNTY TECHNOLOGY OFFICE

GRAND JURY
HUMAN RESOURCES
RETIREMENT ASSOCIATION
TREASURER-TAX COLLECTOR

Santee School District
Page Two
March 4, 2015

Note: If you previously received either Community Enhancement or Neighborhood Reinvestment grant funds for which the "Documentation of Grant Expenditures" report is overdue, your new payment will be held until you submit that documentation.

Should you have any questions regarding this process, please contact Toosdhi M. McGowan at (619) 531-4887.

Sincerely,

A handwritten signature in black ink, appearing to read "Ebony".

EBONY N. SHELTON, Director
Office of Financial Planning

OFP:ENS:tmm

Consent Item D.2.7.
 Prepared by Karl Christensen
 March 17, 2015

Award of Contract to Blue Pacific Engineering
 & Construction for the Joint Use Grass Field
 Project at Pepper Drive School

BACKGROUND:

On January 20, 2015, the Board of Education gave authorization to seek bids for the construction of a Joint Use Grass Field at Pepper Drive School. The mandatory job walk was held on January 30, 2015, with 12 potential bidders present.

The bid opening was held on February 10, 2015, and the results are below:

Contractor	Base Bid	Deductive Alternate Mow Curb	Additive Alternate Trex Track	Additive Alternate Bank Slopes	Additive Alternate Unit Cost for 20 CF DG	Additive Alternate Unit Cost for 1000 SF Sod	Total Bid Price w/ Alternates	
Clean-Cut Landscape	\$51,400	-\$6,000	\$5,800	\$20,000	\$215	\$1,360	\$58,775	Non-Responsive
Blue Pacific Engineering & Construction	\$178,800	-\$5,000	\$4,000	\$20,000	\$200	\$2,000	\$200,000	
GEM Industrial Electric, Inc.	\$191,860	-\$12,900	\$8,600	\$20,000	\$1,600	\$1,000	\$235,960	
Fordyce Construction Inc.	\$231,200	-\$10,000	\$7,700	\$20,000	\$755	\$1,250	\$249,655	

There were major and minor calculation errors in all the bidder's submittals except for Blue Pacific Engineering & Construction. The lowest bidder, Clean Cut, re-submitted a revised bid calculation of \$191,360 and this bid is rejected as non-responsive due to the inability to determine the actual amount of the project bid.

RECOMMENDATION:

It is recommended that the Board of Education award a contract to Blue Pacific Engineering & Construction for the Joint Use Grass Field at Pepper Drive School for the base bid and the additive alternate for the bank slopes.

This recommendation supports the following District goals

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$198,800 to be funded by a grant from the County of San Diego.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

Consent Item D.3.1.
Prepared by Karl Christensen
March 17, 2015

Authorization to Disseminate RFP/RFQ for Inspector
of Record for Pepper Drive Admin/LRC Building
Project

BACKGROUND:

The Division of State Architect (DSA) reviews and approves all school construction projects thereby requiring that the services of an Inspector of Record (IOR) be procured. These inspectors are DSA-approved and typically work as independent consultants for school districts to monitor construction.

Construction of the Pepper Drive Administration/Learning Resource Center project is planned to begin June 2015. The District's previous Inspector of Record, Don Hendrix, is already scheduled on other projects, and the competitive process for procuring these services was conducted more than 7 years ago. Therefore, it is appropriate to prepare an updated list of approved and qualified DSA-approved Inspectors of Record. By disseminating a request for qualifications and proposals for these services. Future contracts with qualified and approved vendors will be brought forth to the Board from the pre-qualified list.

RECOMMENDATION:

It is recommended that the Board of Education provide authorization to seek qualifications and proposals from DSA-approved Inspectors of Record to establish a list of qualified vendors for these services.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

There is no fiscal impact at this time. The budget for Inspector of Record services for the Pepper Drive Administration/Learning Resource Center project is approximately \$125,000 to be funded from a combination of a Joint Use State Grant and Renzulli land sale proceeds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

Consent Item D.3.2.
Prepared by Karl Christensen
March 17, 2015

Authorization for Balfour Beatty Construction, Inc. to
Procure Electrical Equipment and Materials for the
Pepper Drive Administration/Learning Resource
Center Addition Project

BACKGROUND:

On December 16, 2014, the Board of Education approved the 17th amendment to the Lease/Leaseback Agreement (LLB) with Balfour Beatty Construction (BBC) for constructing the Pepper Drive Administration/Learning Resource Center project. The preliminary guaranteed maximum price (PGMP) presented at that time was \$3,098,008. With estimated soft costs, the estimated budget for the project is \$3.5 million.

The LLB amendment stipulated that BBC was not to take any actions to bind the district financially until receiving subsequent authorization. This was due to the fact that the Joint Use State Grant and district matching funds were not yet received. Since that time, the District has closed escrow on the Renzulli land sale and the \$1.1 million State Grant was received on March 5, 2015.

Although available funds are still short of the project budget, the District has sufficient funds to initiate certain actions in anticipation of commencing construction in June. One such action is to procure electrical equipment which must be special ordered and manufactured to meet the project timeline. The demolition of the old office building will commence immediately after the school year ends which necessitates that the electrical power feeds to all the original campus classroom buildings and multi-purpose kitchen building be disconnected and reconnected to new service equipment. The new equipment must be onsite by June 15, 2015.

The current plan is to bring a final GMP and authorization to issue a Notice to Proceed at the April 21, 2015 Board meeting. By this time, the sub-contractor bidding process will be complete and the actual cost and total available funding will be known.

RECOMMENDATION:

It is recommended that the Board of Education authorize BBC to procure electrical equipment and materials for the Pepper Drive Administration/Learning Resource Center (LRC) Building Addition project.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The fiscal impact is approximately \$55,000 to be paid from CIP funding.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

BACKGROUND:

In anticipation of securing space for IPad distribution this fall, personnel files currently stored in a secured area in the warehouse will need to be relocated. As a result, items from other departments will also need to be relocated. For this purpose, up to two (2) movers will need to be hired for the period of March 28 – April 12, 2015.

Each year during spring break, the Out-of-School Time (OST) programs schedules many field trips. Because field trips are off-site, the staff to child ratio must be increased for safety reasons. Subsequently, short-term employment for additional OST staff may be necessary depending on fluctuating enrollment. Therefore, up to 10 additional short term positions will be necessary during the two-week period between March 30 – April 10, 2015.

Due to renovations at the District Office Administration Building to include carpeting, asbestos abatement, and an HVAC, lighting, and roofing project; furnishings and office equipment will need to be temporarily moved. This will require up to five (5) short term mover positions for the initial move during the period of May 20 - June 12, 2015, and again for the move back during the period of July 24 – August 5, 2015.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service.

RECOMMENDATION:

It is recommended that the Board of Education approve the following short term employment opportunity:

- Up to two (2) mover positions for up to 8.0 hours per day as needed between March 28 – April 12, 2015
- Up to 10 short term OST positions for up to 8.0 hours per day as needed between March 30 – April 10, 2015
- Up to five (5) mover positions for up to 8.0 hours per day as needed between May 20 - June 12, 2015, and July 24 – August 5, 2015

FISCAL IMPACT:

The daily cost to employ one (1) mover for eight (8) hours per day will be \$149 and will be paid from the General Fund. The cost to employ the short term positions for the OST a fee-based program will be approximately \$98 per person, per day.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

Consent Item D.4.3. Adoption of Resolution No. 1415-20 to Layoff / Eliminate Classified Non-Management Positions

Prepared by Tim Larson
March 17, 2015

BACKGROUND:

Due to the promotion of an eighth grade student at the end of the 2014-2015 school year, 1:1 instructional assistance will no longer be required. As a result, one (1) Instructional Assistant, Special Education II position at Carlton Hills School will be eliminated.

In addition, due to the lack of a secured funding source at Hill Creek School, administration is recommending the elimination of one (1) Instructional Assistant I position.

Employees affected by this action will receive a 60-day notice of layoff and be placed on a reemployment list for no less than 39-months.

Administration has brought forward the following recommendations to the Board.

RECOMMENDATION:

It is recommended that the Board of Education approve elimination of the following positions effective June 18, 2015:

- One (1) Instructional Assistant, Special Education II position
 - 3.25 FTE / 9-month; and
- One (1) Instructional Assistant I position
 - 2.5 FTE / 9-month

FISCAL IMPACT:

The annual savings to the general fund as a result of eliminating one (1) Instructional Assistant, Special Education II position will be \$14,539. Encroachment to Hill Creek Schools Title I and SLIB funding will be decreased by \$7,085 as a result of eliminating one (1) Instructional Assistant I position.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

**SANTEE SCHOOL DISTRICT
Resolution No. 1415-20**

**ELIMINATION OF
CLASSIFIED NON-MANAGEMENT POSITIONS**

WHEREAS, administration has determined that one (1) Instructional Assistant, Special Education II position will be eliminated due to the promotion of an eighth grade student at Carlton Hills School at the end of the 2014-2015 school year; and

WHEREAS, administration is recommending that one (1) Instructional Assistant I position be eliminated due to the lack of a secured funding source at Hill Creek School; and

WHEREAS, the Governing Board has determined that elimination of positions are necessary;

NOW, THEREFORE, BE IT RESOLVED that as of the 17th day of March 2015, the Governing Board of Santee School District approved the elimination of the following positions effective June 18, 2015:

- One (1) Instructional Assistant, Special Education II position
 - 3.25 FTE / 9-month; and
- One (1) Instructional Assistant I position
 - 2.5 FTE / 9-month

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be eliminated and/or reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, such notice to be given sixty (60) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 17th day of March 2015, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 3/17/15

Clerk, Board of Education

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item F.

BACKGROUND:

Several sports leagues throughout Santee and the East County use fields owned by the District in accordance with a Joint Use Agreement (“Agreement”) executed with the City of Santee (“City”) in 1986. Over the years, there have been several amendments to the Agreement and processes and procedures for league use of the fields has evolved. Administration believes it would be beneficial to review the current situation and seek Board direction on possible next steps.

Below is a synopsis of pertinent events pertaining to the Agreement and league use:

- **May 14, 1986:** Agreement executed between the District and the City for use of District facilities; both indoor and outdoor
- **June 21, 2005:** Board adopts sports field usage fee for leagues at \$5 per participant per season and specifies that funds be used for field maintenance and improvement
- **February 20, 2007:** Amendment #1 to Agreement executed to provide for the improvement and maintenance of fields at Rio Seco, Cajon Park, Carlton Hills, Carlton Oaks, and Prospect Ave schools
- **March 22, 2010:** Amendment #2 to Agreement executed for City to pay 1/3 of the water and sewer costs at the old Santee School Site
- **August 24, 2011:** Amendment #3 to Agreement executed to install field improvements at Rio Seco school paid for with a Little Padres Grant
- **May 1, 2012:** Amendment #4 to Agreement executed to make the new grass field at Cajon Park available for City and league use and to provide for the maintenance and upkeep, and payment for electrical usage for the sports lights at, the new Chet F. Harritt ballfields

The inventory of fields available for joint use by Leagues and other entities is as follows:

Site	Location	Field Type	Count
<i>Cajon Park</i>	Near Junior High Building	Large grass - mixed use	1+
<i>Carlton Hills</i>	Near Junior High Building	Large grass - mixed use	1+
<i>Carlton Oaks</i>	Near Junior High Building	Large grass - mixed use	1+
<i>Chet F Harritt</i>	Between campus and Mesa Rd	Baseball fields and a small center area for open play/soccer	3+
<i>Hill Creek</i>	Behind school	Large grass - mixed use	1+
<i>Pepper Drive</i>	None	N/A	0
<i>PRIDE Academy</i>	Upper campus	Large grass - mixed use	1+
<i>Rio Seco</i>	Southern campus area	Baseball fields only	3
<i>Sycamore Canyon</i>	Lower campus area	Large grass inside a track - mixed use	1
<i>Santee School Site</i>	Western portion	Soccer field (1)	1

Some possible next steps for formalizing processes and procedures with the City and leagues are:

- Develop a formal list of duties and responsibilities for each party (City, District, and Leagues) pertaining to league use and maintenance of joint use fields
- Convene an annual meeting between the City, District, and Leagues to review duties and responsibilities and develop priorities for field maintenance and improvements

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board.

This recommendation supports the following District goal:

Learning Environment

Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

None

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.1.1.

Discussion and/or Action Item E.2.1. Approval of Monthly Financial Report
Prepared by Karl Christensen
March 17, 2015

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period January 1, 2015 through January 31, 2015 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$8,831,271; cash receipts of \$5,493,979; and disbursements of \$4,494,575 are reflected for the period of January 1, through January 31, 2015 resulting in an ending cash balance of \$9,830,676 as of January 31, 2015.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Monthly Financial Report - January

1

CASH REPORT FOR JANUARY

		Actual	Projected*
Beginning Cash Balance as of January 1, 2015		\$8,831,271	\$8,831,271
INCOME			
<hr/>			
A. Local Control Funding Formula			
State Aid	\$ 2,222,888		
Property Taxes	2,512,560		
		4,735,448	
B. Federal Income			
Federal Funding	35,739		
		35,739	
C. State Income			
Lottery	226,052		
		226,052	
D. Local Income			
Other Local Income	125,110		
Spec Ed	310,409		
Interest	6,996		
		442,515	
E. Due to/Due from other funds		54,225	
F. Debt Proceeds		-	
TOTAL INCOME		\$5,493,979	\$5,493,979
Beginning Balance Plus Income		\$14,325,250	\$14,325,250
DISBURSEMENTS			
<hr/>			
G. Commercial Warrants	\$ 535,723		
H. Payroll Warrants	3,238,997		
I. Statutory Employee Benefits	428,163		
J. Health & Welfare	232,167		
K. Other Outgo	59,525		
L. Interfund Borrowing Out	-		
M. Budget Adjustments	-		
TOTAL DISBURSEMENTS		\$4,494,575	\$4,494,575
Ending Cash Balance as of January 31, 2015		\$9,830,676	\$9,830,675

* Based on Cash Flow Projection updated for Second Interim FY 2014-15

Budget Revisions
Through January 31, 2015
2014-15 Revised Budget

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	10,456,554	1,350,410	11,806,964
Estimated Income	39,468,557	11,524,860	50,993,417
Estimated Expenditures	42,103,623	12,677,370	54,780,993
Change in Fund Balance	(2,635,066)	(1,152,510)	(3,787,576)
Projected Ending Fund Balance	7,821,488	197,900	8,019,388
Less: Restricted Program Carryovers	-	197,900	197,900
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	15,000	-	15,000
Stores Inventory	53,344	-	53,344
Less: Assigned Vacation Carryover	224,718	-	224,718
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	1,643,430	-	1,643,430
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	5,509,127	-	5,509,127
Fund 17 Projected End of Year Balance	2,885,713	-	2,885,713
Projected Reserves	10,038,270	-	10,038,270
As a % Estimated Expense Total	18.32%		
* Projected Reserve % 2015-16	16.87%		
* Projected Reserve % 2016-17	12.39%		

* Based on most recent Multi-Year Projection at Second Interim FY 2014-15

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1. First Reading: New Board Policy 3553.3, Unpaid
Prepared by Karl Christensen Child Nutrition Accounts
March 17, 2015

BACKGROUND:

At the March 3, 2015 meeting, Administration presented a set of recommendations for dealing with the growing amount of unpaid Child Nutrition accounts. This new Board policy will formalize procedures and processes for managing low and negative balance accounts as well as minimizing amounts owed by parents/guardians to the Child Nutrition program.

The attached matrix summarizes the progressive action steps contained in the new Board Policy.

RECOMMENDATION:

It is recommended that the Board of Education review the proposed Board Policy 3553.3 in a First Reading.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The balance of unpaid CNS accounts as of February 27, 2015 was \$9,135.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

UNPAID ACCOUNTS FOR CHILD NUTRITION PROGRAM

The Board of Education believes that the provision of healthy and nutritious meals in the Child Nutrition Program is an essential element for maximizing classroom instruction and student learning. Procedures and processes shall be developed to ensure parents/guardians of students are informed of the availability of free and reduced price meals, meal service opportunities in school cafeterias, and methods for meal prepayment.

The Child Nutrition Program shall operate in a self-sufficient manner generating sufficient revenue to cover all its operating expenditures, including direct and indirect costs. Procedures and processes shall be developed to maximize qualification for, and receipt of, Federal and State revenue in conformance with established laws and regulations. In addition, adequate and appropriate procedures and processes shall be developed and consistently followed to ensure collection of all amounts owed by parents/guardians for reduced price and full pay meals and a la carte food items.

Procedures for Low and Negative Balance Accounts

The process for managing and following up on low and negative balance accounts shall include the following progressive actions:

- Written notice provided to student/parent/guardian whenever the balance on a student's account falls below an amount equivalent to two (2) full price lunches
- Email and/or phone call communication from Child Nutrition Department, at least weekly, to urge payment when an account has a balance at or below \$0
- *For students who are in full pay status only*, additional charging to an account of meals on the regular menu shall be disallowed whenever the account has an amount owed equivalent to three (3) or more full price lunches.. In this case, regular menu meals may continue to be served to the student as long as sufficient cash payment is provided for each meal at the time of service. If cash payment is not made for a regular menu meal, an alternate meal shall be substituted consisting of food items with bread/grain, protein, and dairy components. The parents/guardian shall have been given advance notice of these pending actions before invoking for a student.
- Personal contact from school Principal or Vice Principal, at least weekly, to urge payment when an account has an amount owed equivalent to at least four (4) full price lunches
- Letter of Delinquency mailed to home address of parent/guardian to urge payment and provide notification of pending restrictive actions to occur within five (5) school days when an account has an amount owed equivalent to six (6) full price lunches. Restrictive actions shall include:
 - Suspension of discretionary recreational activities sponsored by the school, ASB, or PTA
- Suspension of discretionary recreational activities for students whose accounts have an amount owed equivalent to six (6) or more full price lunches and no payments are received in response to the Letter of Delinquency within five (5) school days of it being sent

- Discretionary recreational activities include, but are not limited to; trips to Disneyland, school dances, carnivals, ASB sponsored events, or sports activities not associated with the Physical Education program. This action shall not include any curricular or extra-curricular educational field trips or activities.
- Referral to a collection agency, or similar method, for collecting on delinquent accounts with an unpaid balance of \$50.00 or more for which no payments have been received for at least thirty (30) calendar days subject to the following provisions:
 - The cost to the District for referral to a collection agency shall be added to the unpaid balance of the account
 - In the event an account is paid in full through a collection agency and a parent/guardian subsequently requests reinstatement of a Child Nutrition account for student meal service, to maintain the account in good standing, a deposit of at least four (4) meals (breakfast and lunch combined if both are accessed) shall be maintained on the account at all times.
 - In the event a reinstated account for full price meals has no balance remaining, the alternate meal provision shall be immediately invoked.

Legal Reference:

Education Code Sections: 49516, 49530, 49557

California Department of Education Management Bulletin USDA-SNP-01-2008

Title 7 Code of Federal Regulations Section 210.10

Unpaid Child Nutrition Accounts Process Matrix

ACTION -->		Written Notice of Low Balance Issued	Weekly Phone Call and/or Email from Child Nutrition	Student Provided Alternate Meal - No Additional Credit Extended	Weekly Personal Contact by Principal or Vice Principal	Assertive Letter of Delinquency Notifying of Pending Action to Withhold Discretionary Activities	Discretionary Activities Withheld from Student Until Paid in Full	Account Sent to Collection Agency						
Meal Category	Grade Span													
Reduced	K-2	Balance <\$5.00 and >\$0.00	Balance at or below \$0 <i>[Establishing a payment plan and applying for free/reduced priced meals, if applicable, to be emphasized]</i>	N/A	Amount Owed >=\$10.00 <i>[Establishing a payment plan and applying for free/reduced priced meals, if applicable, to be emphasized]</i>	Amount Owed >=\$15.00	If no payment received after 5 working days of sending Assertive Letter of Delinquency	Amount Owed >=\$50.00 and No Payments Received for at Least 30 Calendar Days						
	3-5													
	6-8													
Paid	K-2			Balance <\$5.00 and >\$0.00					Balance at or below \$0 <i>[Establishing a payment plan and applying for free/reduced priced meals, if applicable, to be emphasized]</i>	Amount Owed >=\$7.50	Amount Owed >=\$10.00 <i>[Establishing a payment plan and applying for free/reduced priced meals, if applicable, to be emphasized]</i>	Amount Owed >=\$15.00	If no payment received after 5 working days of sending Assertive Letter of Delinquency	Amount Owed >=\$50.00 and No Payments Received for at Least 30 Calendar Days
	3-5													
	6-8													

Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Agenda Item G.

Item H. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)

2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)

3. **Conference with Legal Counsel** (Gov't. Code § 54956.9)
One (1) Case – OAH No. 2015010321

4. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
Property Addresses:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*

5. **Public Employee Performance Evaluation (Gov. Code § 54957)**
Superintendent

Item I. RECONVENE TO PUBLIC SESSION

Item J. ADJOURNMENT